## **DOI Submission Process**

## **DOI Submission Options**

There three options for submitting DOIs; assigning, reserving and registering.

- 1. Assign: Data provider can submit DOIs to ESDIS for review with few data product properties to establish assignment of DOI for the products. Purpose will be to select an appropriate DOI model that meets all the needs of the data provider and review associated requirements and guidelines as outlined in the ESDIS DOI registration process including data products properties as listed in Table 1. This information will be only visible from the ESDIS wiki website.
- 2. Reserve: Data provider can submit DOIs to ESDIS with few data product properties to reserve DOI for the products after the assignment review has been completed. Purpose will be to reserve the DOI with ESDIS to ensure unique identifier. This information will be only visible from the ESDIS wiki website. This step may only have a DOI assigned to a product but does not have to have a landing page ready.
- 3. Register: Data Provider can request ESDIS to register DOIs with EZID when data provider is ready and all of the mandatory data product properties as listed in Table 1 have been provided to ESDIS this including a landing page. At this point the DOIs will be accessible by the general public and need to have associated landing pages.
- **DOI Submission Form**

The ESDIS project requires information be provided for each product being assigned a DOI. The D OI Submission Form will be sent to the data provider to be filled out and returned.

The form requests the following information.

- DOI Background Information
- ESDIS DOI Process
- DOI Submission Process
- DOI Landing Page
- Contact Information
- EOSDIS DOIs Status and Listing
- DOI Documents
- ESDSWG Recommendati ons
- FAQs
- References and Links

Required by	Metadata	Explanation
EZID Mandatory	DOI Name	DOI name should be based on the prefix defin
	<b>Product Title</b>	Title of the Product
	Creator	Person(s)/Agency that has developed the prod
	Distributor	Name of the agency/data center that is distrib
	Year	Year when the data was made available or available to public users.
	Product URL	Landing Page URL. DOI can not be registered
ESDIS Required	Special Reference	Data Center preferred reference if any (shortnam
	<b>Program/Mission Name</b>	Name of the Program/Mission for reference, such
	<b>Project/Instrument Name</b>	Name of the Project/Instrument for reference
	DOI Information Provider	Name of the Data Center (Agency) that provide
	First Name of DOI Information Contact	First Name of the person who provided the DOI
	Last Name of DOI Information Contact	Last Name of the person who provided the DOI
	Email of DOI Information Contact	Email address of the person who provided the D
	Landing Page Responsible Agency	Name of the Data Center (Agency) that is respo
	First Name for Landing Page Contact	First Name of the person who is responsible for
	Last Name for Landing Page Contact	Last Name of the person who is responsible for
	<b>Email for Landing Page Contact</b>	Email address of the person who is responsible

• •	Information should be provided to indicate whe already provided information. Values are New a
	Information should be provided to indicate whe complete and DOI is ready to be used by the use